

Career Services



OUR SERVICES

UIC Career Services provides a variety of resources to assist with career development plans and job search strategies. These resources are available to all UIC students and alumni. Individual appointments with career advisors may be arranged through Handshake (uic.joinhandshake.com). Our office hours are 8:30 AM – 5:00 PM, Monday through Friday. Visit careerservices.uic.edu

INDIVIDUAL ADVISING/CAREER COUNSELING

UIC students may schedule appointments with a career advisor to discuss:

- Career path options
- Selecting a major
- Resume/cover letter reviews
- Job interviewing
- Job search strategies
- Graduate school
- Any other career-related topics

Career advising appointments can be requested through Handshake at uic.joinhandshake.com. Current students can log into their accounts using their UIC credentials. Appointments are available in person and virtually.

WALK-IN ADVISING

Get answers to quick career-related questions and very brief resume/cover letter reviews. No appointment necessary. Visit the Career Services website to confirm walk-in hours at go.uic.edu/hours.

INTERVIEW PREPARATION

Schedule a mock interview appointment with a career advisor through Handshake (uic.joinhandshake.com) to get constructive feedback as you prepare for upcoming interviews.

CAREER ASSESSMENTS

Students who are unsure of what career to pursue or are considering changing their career path, may take a career assessment to consider career options that may best fit their interests. Schedule an appointment with a career advisor to see if taking a career assessment is an appropriate step for you.

HANDSHAKE

Handshake (uic.joinhandshake.com) is the UIC site for connecting students to a wide variety of employers and opportunities. It's your one stop shop for full-time, internship, part-time, and on campus employment listings! For more information, visit the Student section of the Career Services website.

JOB FAIRS/CAREER DAYS

A variety of job fairs are hosted throughout the Fall and Spring semesters. These events offer students a chance to interact with employers, learn about job opportunities, and submit resumes for interview consideration. Our job fairs are free and the majority are open only to UIC students and alumni. Visit the Career Events page to find the upcoming fairs at go.uic.edu/careerevent.

WORKSHOPS/PRESENTATIONS

Many career workshops and presentations are offered throughout the Fall and Spring academic terms, addressing topics such as resume writing, interviewing, networking, and navigating job fairs. Visit the Career Events page to find the upcoming workshops at go.uic.edu/careerevent.

GRADUATE SCHOOL ADVISING

Students seeking information about graduate school can schedule an appointment with a career advisor who can help determine graduate programs, talk about application requirements, and review personal statements.

STUDENTS WITH DISABILITIES ADVISING

According to the Americans with Disabilities Act of 1990, employers cannot discriminate against qualified individuals with disabilities. For more information, visit www.eeoc.gov. For advice on how to handle the job search and the interview process, students are encouraged to schedule an appointment with a career advisor.

JOB AND INTERNSHIP OPPORTUNITIES (On-campus and Off-campus)

Employer Info Tables/Information Sessions

Employers schedule Information Tables (Info Tables) and/or Information Sessions to promote their current opportunities. Info Tables are located at Student Center East (SCE) outside the bookstore area. Information Sessions locations may vary. Visit the Career Services website for upcoming events.

On-Campus Employment

Students seeking part-time, on-campus jobs can visit Handshake (uic.joinhandshake.com) to view and apply for available positions. For assistance and additional information, visit the Student Employment Office website at studentemployment.uic.edu.

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