
Sample: Social Science Major Using Objective & Volunteer Work

MIGUEL RIVERS

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OBJECTIVE	To obtain a position as a Correctional Caseworker at Northside Juvenile Center, offering strengths in conflict management, behavior modification, and interpersonal awareness.	
EDUCATION	University of Illinois at Chicago (UIC)	May 2014
	<i>Bachelor of Arts in Criminology, Law, and Justice; Psychology (double major)</i> Cumulative GPA: 3.8/4.0 Dean's List 6/8 semesters	
	Universidad San Francisco de Quito, Ecuador	<i>Semester Abroad, Spring 2013</i>
	Coursework in Spanish, Psychology, Sociology Volunteer work in disadvantaged neighborhoods working with children and adults	
RELEVANT COURSEWORK	Criminology, Social Psychology, Abnormal Psychology, Community and Prevention, Law in Society, Ethics, Principles of Criminal Law, Criminal Justice Organizations	
RELATED EXPERIENCE	Advantage Youth Services	Chicago, IL
	<i>Youth Coordinator</i>	8/12 – Present
	<ul style="list-style-type: none">• Monitor facility and participant safety through clearly defining rules and using behavior modification as needed• Manage crisis situations and mediate conflicts between group members• Organize and instruct a cooking class for homeless youth to enhance nutritional awareness and encourage the use of healthy urban resources• Collaborate closely with youth, teachers, family members, and community organizations to promote social and emotional well-being	
	ASSIST Crisis Center	Chicago, IL
	<i>Volunteer Phone Paraprofessional</i>	1/12 – 7/12
	<ul style="list-style-type: none">• Handled client concerns and offered tools to enhance coping skills• Listened, empathized, established rapport to understand callers' concerns and convey appropriate referrals• Maintained accurate records of callers for internal statistics, follow-up, and future training purposes	
ADDITIONAL EXPERIENCE	Unique Products Department Store	Chicago, IL
	<i>Sales Associate</i>	5/10 – 12/11
	<ul style="list-style-type: none">• Handled difficult complaints with adherence to customer service policies• Monitored suspicious customer behavior; minimized in-store shoplifting by 30%• Assisted customers with product purchases and inquiries	
LEADERSHIP & ACTIVITIES	Big Brothers Big Sisters, <i>Volunteer Big</i> , 2/10–Present Sigma Lambda Beta, <i>Vice President</i> , 8/12–Present UIC Career Services Job Fairs, <i>Volunteer Host</i> , 9/11–9/13	
SKILLS	<i>Computer:</i> Microsoft Word, Excel and PowerPoint. Familiar with SPSS <i>Language:</i> Bilingual Spanish/English: oral and written	